

CSI for PhD students in Computer Science

Please find below information on the CSI (*comité de suivi individuel*), which is mandatory for you to be eligible for registration next year. Please note that the CSI's purpose is **not** to evaluate or pass a judgement on you, but rather to regularly monitor the progress of your thesis and provide prompt support if any difficulties arise.

The duration of your CSI is at most 30 minutes. It starts with a **presentation** of at most 10 minutes given by you in front of the committee (your supervisors can attend), followed by a possible discussion between your supervisors and the committee without you, and ends with a discussion between you and the committee without your supervisors. A PhD student can ask one member of LAMSADE (who is neither on the committee nor part of their supervision team) to attend.

Prepare slides for your presentation (in French or in English, at your convenience). In your presentation, talk about the *present* academic year concerning:

1. Your research in brief: Summarize the research carried out (non technical presentation). List the written documents (articles, reports, thesis, etc.), even partially written (ongoing work). Describe any material that you have produced or collected (software, polls, surveys, data). List the presentations you've made: conferences, working groups, seminars, pre-defence... (this point is possibly in intersection with the next point).
2. Doctoral training: Describe the 27 hours of doctoral training completed or planned by the end of August. Which course(s) did you follow? Which complementary activities have you carried out? List all the PhD seminars you attended. Have you followed a course on scientific integrity? Did you attend (or planned to attend) a summer school? Mention if you have already done the pre-defence or if it is scheduled soon.

The slides of your presentation constitute your **activity report** (to be sent **in advance** to the CSI committee in PDF, and also uploaded on ADUM when your activity report is required). Append any certificate of attendance (course, MOOC, conference) to your slides (in order to constitute your activity report).

The discussion between the committee and you (without your supervisors) is about your working conditions, and the quality of interactions with supervisors (academic/company).

Eventually, the committee and you will fill two reports available here:

- Volet 1: https://www.lamsade.dauphine.fr/~gourves/CSI_volet1_2023.docx
- Volet 2: https://www.lamsade.dauphine.fr/~gourves/CSI_volet2_2023.docx

Volet 1 is filled by the committee, given to the PhD student who puts it on ADUM. Volet 2 is filled by the committee **and** the PhD student. Volet 2 is **not** put on ADUM, but given to the doctoral school: send it to edsdose@dauphine.psl.eu.

Some suggestions are provided on the next page for preparing your CSI.

More elements for preparing your presentation

You can consider the following questions for each part (this list is not exhaustive and some questions depend on your progress):

PhD

- What is your research topic? Which work have you done so far?
 - What work was expected for the current year? What has been achieved?
 - Do you work with other researchers? other PhD students?
 - Have you carried out one or more missions abroad? Is it scheduled?
 - Do you attend seminars? If so, which ones?
 - What dissemination of the research has been made? Did you present your work in seminars?
 - Participation in the animation of research: organization of conferences/workshops/seminars?

Referee activity?

- What's next? By the end of the PhD?
- What's next? Beyond 3 years, why do you need extra time? How long is the extra time needed and for what purposes?

Doctoral training

- What courses are taken as part of the Doctoral training? Interest found?
 - What complementary activities ?
 - Participation in a summer school done? Planned?
 - Pre-defense scheduled?

Working conditions part

- How often do you see your supervisors? What is the availability of supervisors?
 - Human relations with supervisors?
 - Organization of your schedule?
 - Distribution of the different tasks: research,teaching, others (e.g. Cifre)?
 - Working conditions in the lab?
 - Exchanges with other members of the lab: on what occasions? Is it sufficient?
 - Integration within LAMSADE? Among the PhD students?
 - Communication difficulties related to language?
 - Material difficulties encountered?
 - Did you have a teaching activity? If so, which one? If not, why?
 - Wishes? Requests?